

**MINUTES OF THE REGULAR MEETING OF
THE PLANNING COMMISSION OF
THE CITY OF LA MIRADA**

January 18, 2018

CALL TO ORDER

The regular meeting of the Planning Commission was called to order at 6:30 p.m. by Chairman Lee Olsen in Council Chambers at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:

Chairman Lee Olsen
Vice Chairman Scott Anderson
Commissioner Changhai Ahn
Commissioner Keith Chung
Commissioner Michael Saenz

Staff:

Gabriel Bautista, City Planner
Eric Garcia, Associate Planner
Arturo Cervantes, Administrative Analyst II
Angel Leon-Martell, Planning Technician
Norma Stein, Secretary

APPROVAL OF MINUTES

1. MINUTES OF THE REGULAR MEETING OF DECEMBER 21, 2017

Vice Chairman Anderson moved and Commissioner Chung seconded to approve the minutes of the December 21, 2017 Planning Commission meeting.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Chairman Olsen, Vice Chairman Anderson, Commissioner Ahn,
Commissioner Chung

NOES: None

ABSENT: None

ABSTAIN: Commissioner Saenz

INFORMATIONAL ITEM

**2. SUMMARY OF 2017 COMMUNITY DEVELOPMENT DEPARTMENT
PROJECTS AND ACTIVITIES**

City Planner Gabriel Bautista provided a comprehensive summary of the Planning and

Building Division activities in 2017 via a PowerPoint presentation.

Mr. Bautista explained the various types of administrative items handled by staff on a day to day basis and reviewed the 2017 totals for each type of administrative review. He also provided a comparison between the 2016 and 2017 totals.

Chairman Olsen requested information on how staff deals with unpermitted structures once they are identified.

Mr. Bautista responded and stated that staff looks for unpermitted structures when reviewing project plans and that if unpermitted structures are found to exist, after reviewing permit records, the unpermitted structures are identified on the plans and the violation is referred to the Code Enforcement Division for correction. Mr. Bautista added that projects on properties with unpermitted structure may be approved provided the proposed project is not connected to the unpermitted structures. Mr. Bautista also stated that in some cases homeowners try to legalize the structures and in others they choose to demolish the structures.

Mr. Bautista reviewed the totals number of items presented to the Planning Commission in 2017 and provided a comparison with the previous year's totals.

Mr. Bautista explained that the Community Development Department also oversees the Building Division. He provided a review of the Building Division's activities in 2017 as well as a comparison with the previous year's totals.

Mr. Bautista reviewed the ordinances presented to the City Council in 2017.

Commissioner Saenz asked if any residents have moved forward on the Ordinance prohibiting new accessory dwelling units.

Mr. Bautista responded and stated that one (1) application has gone through the entire process and that approximately four (4) additional applications are going through the process at the present time. Mr. Bautista also reviewed a few of the limitations associated with Accessory Dwelling Units.

Mr. Bautista concluded his presentation by providing an update on ongoing projects that were reviewed and approved by the Planning Commission in 2017. He also provided an update on the status of notable projects that were approved administratively.

Chairman Olsen asked if the proposed UPS facility at 16301 Trojan Way will generate more traffic due to the change in occupancy.

Mr. Bautista responded and stated that the previously prepared traffic impact analysis was updated to account for the proposed facility and that while the traffic counts will be

higher for the proposed facility the level of service for the area will no drop below the levels anticipated for the warehouse use. He also stated that larger delivery trucks will circulate in the late evening.

Commissioner Saenz asked if the UPS facility in Cerritos would close once this new facility is open.

Mr. Bautista responded and stated that he was not aware if the proposed facility would affect others.

Chairman Olsen asked if staff knew when the Grocery Outlet would open.

Mr. Bautista responded and stated that staff did not have an opening date for the new store.

Commissioner Saenz asked staff if they knew the date of ground breaking for Popeye's Chicken.

Mr. Bautista responded and stated that staff just received executed copy of the condition of approval from the property owner. He also mention that they still needed to go through planning and building review and wasn't sure on a set date.

Chairman Olsen asked if staff had any update on the former Nation Lumber property.

Mr. Bautista responded and stated that Wormington Properties is interested in doing a housing project.

Commission Saenz asked for an update on Chick-fil-A.

Mr. Bautista responded and stated that staff is still working with the traffic consultant. He also mentioned that the current work on the Interstate 5 Freeway widening is complicating the traffic impact analysis. A brief discussion regarding the Interstate 5 Freeway widening ensued.

Commissioner Saenz asked if there were any other project on the horizon.

Mr. Bautista responded and stated that a Conditional Use Permit application for alcohol service within the AMC Movie Theatres would be presented at the next Planning Commission meeting.

PUBLIC COMMENT PERIOD

No one spoke

COMMISSION ANNOUNCEMENTS

Commissioner Changhai Ahn announced that he will be resigning from the Planning Commission effective January 31, 2018. Commissioner Ahn thanked all city staff for the allowing him to serve as Planning Commissioner.

Chairman Olsen thanked Commissioner Ahn for his participation and service.

Commission Saenz also thanked Commissioner Ahn for his service wished him well.

STAFF ANNOUNCEMENTS

Mr. Bautista mention that at next month's meeting staff will have a CUP for AMC Theatres.

Chairman Olsen asked if it was time for the 700 Forms to be distributed.

Mr. Bautista responded and stated that the 700 Forms will be coming out soon and the the commissioners should be expecting them.

Mr. Bautista thanked Commissioner Ahn for his service on the Planning Commission and wished him well.

Chairman Olsen asked if Planning Division staff would be distributing the 700 Forms because he need all the forms.

Mr. Bautista responded and stated that the 700 Forms should be distributed by the City Clerk and that he will forward his request for the entire packet.

ADJOURNMENT

There being no further business to come before the Commission, the Planning Commission adjourned the meeting at 7:13 p.m. to the next regular meeting to be held on Thursday, February 15, 2017.

Submitted:



Norma Stein, Secretary

Attest:



Lee Olsen, Chairman