

SWIM INSTRUCTOR
LA MIRADA REGIONAL AQUATICS CENTER
\$12.20 - \$17.25 per hour, 25-39 hours per week

TESTING DATE: Testing will be held for all applicants on Friday, May 30, 2008 at 5:00 p.m. at the "Splash!" La Mirada Regional Aquatics Center. Applications are to be submitted at testing. Applications are available on-line at www.cityoflamirada.org or at La Mirada City Hall. Applicants should be prepared for a water test and an oral interview. Questions can be directed to La Mirada City Hall (562) 943-0131.

JOB DESCRIPTION:

Under general supervision of the Aquatics Manager at the "Splash!" La Mirada Regional Aquatics Center, Swim Instructors will organize, lead, and teach, swim lessons for all age groups and ability levels. Swim Instructors will follow American Red Cross Safety Instructors techniques and lesson plans; evaluate progress of swim students both orally and in writing; and produce written records of class participation. Swim Instructors will administer CPR and First Aid when necessary. Swim Instructors will observe swimmers, enforce regulations, and do related work as required.

TYPICAL DUTIES PERFORMED: (Examples do not include all duties, which may be assigned; any one position may not include all duties listed.)

- Ensure an excellent guest experience.
- Teach swimming skills to all age groups.
- Teach water safety rules to different age groups and individuals with varying swimming abilities.
- Adhere to lesson plans and ensure compliance with American Red Cross guidelines.
- Work effectively with the public in explaining and enforcing pool rules and facility use in order to provide a safe and accident-free pool environment.
- Perform facility clean up and maintenance; test and monitor water chemistry and clarity; inspect pool facilities and report unsafe conditions.
- Assist in citywide special events.
- Adhere to City and departmental policies and procedures.
- Perform related duties as required or assigned.

MINIMUM QUALIFICATIONS:

Must possess excellent customer services skills.

Knowledge of: Policies, procedures, and regulations governing the conduct and safety of persons using aquatic equipment and facilities; CPR and First Aid; Water Safety Instructor Guidelines; beginning through advanced swim strokes. Methods, materials, and equipment involved in the maintenance and operation of swimming pools.

Ability to: Pass initial test and routine follow-up skill tests regarding pool and safety procedures. Swim with proficiency and endurance. Organize and direct activities and effectively teach aquatic skills. Read, understand, and carry out written and oral directions. Establish and maintain effective working relationships with the public, community groups, staff, and other agencies. Exercise good judgment, courtesy, and tact with staff and the public. Must be able to lift up to 50 lbs., and work varied shifts, including nights and weekends.

EXPERIENCE AND EDUCATION:

Any combination of education and experience, which would provide the required knowledge and abilities, is acceptable.

LICENSE OR CERTIFICATE:

Must possess a valid American Red Cross Water Safety Instructor certificate (W.S.I.) and CPR certificate or be currently enrolled in the courses. **A valid California driver's license is required.**

FINAL FILING DATE: FRIDAY, MAY 30, 2008 – 5:00 p.m. Interviews to be held Friday, May 30, 2008 @ 5:00 p.m. at the "Splash!" La Mirada Regional Aquatics Center, 13806 La Mirada Blvd. Applications are to be submitted at the interviews. Applications are available on-line at www.cityoflamirada.org or at La Mirada City Hall, 13700 La Mirada Boulevard, or call our job line at (562) 902-2357. A completed City application is required.