

**CITY OF LA MIRADA, CALIFORNIA**

**SINGLE AUDIT REPORT**

**JUNE 30, 2007**

CITY OF LA MIRADA, CALIFORNIA

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**CITY OF LA MIRADA**

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council  
City of La Mirada, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of La Mirada, California (the "City"), as of and for the year ended June 30, 2007, which collectively comprise the City's basic financial statements and have issued our report thereon dated November 19, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as reported in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City's financial statements that is more than inconsequential will not be prevented or detected by the City's internal control. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be significant deficiencies in internal control over financial reporting.



To the Honorable Mayor and Members of the City Council  
City of La Mirada  
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A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described in the accompanying schedule of findings and questioned costs is a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the audit committee, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Lance, Soll & Lunghard, LLP*

November 19, 2007

*Retired*

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH  
MAJOR PROGRAM , ON INTERNAL CONTROL OVER COMPLIANCE AND ON THE  
SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS IN  
ACCORDANCE WITH OMB CIRCULAR A-133

To the Honorable Mayor and Members of the City Council  
City of La Mirada, California

### **Compliance**

We have audited the compliance of the City of La Mirada (the "City") with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2007. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2007.

### **Internal Control Over Compliance**

The management of the City is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.



To the Honorable Mayor and Members of the City Council  
City of La Mirada, California

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in the entity's internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiency in the internal control over compliance that we consider material weakness as defined above.

#### **Schedule of Expenditures of Federal Awards**

We have audited the basic financial statements of the City as of and for the year ended June 30, 2007, and have issued our report thereon dated November 19, 2007. Our audit was performed for the purpose of forming an opinion of the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information of the City Council, management, federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lance, Soll & Lunghard, LLP*

March 3, 2008

CITY OF LA MIRADA

**SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Expenditures</u>
<u>U.S. Department of Housing and Urban Development</u>			
Passed through the County of Los Angeles Community Development Commission: Community Development Block Grant *	14.218	D96292-06 D96288-06 600323-06 600507-06 600671-06 600783-05 600806-05	\$ 29,884 217,007 27,289 36,767 50,313 280,036 202,500
<b>Total U.S. Department of Housing and Urban Development</b>			<b>843,796</b>
<u>U.S. Department of Justice</u>			
Direct Program: Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant	16.738	2006-DJ-BX-0031	10,088
<b>Total U.S. Department of Justice</b>			<b>10,088</b>
<u>U.S. Department of Transportation</u>			
Passed through the State of California Office of Traffic Safety: Sobriety Checkpoint Every 15 Minutes Program	20.600	SCO71910 6C051125	16,809 10,000
<b>Total U.S. Department of Transportation</b>			<b>26,809</b>
<u>U.S. Department of Homeland Security</u>			
Passed through the Los Angeles County Office of Emergency Management: State Homeland Security Grant Program	97.067	SHSP	326
<b>Total U.S. Department of Homeland Security</b>			<b>326</b>
<b>Total Federal Expenditures</b>			<b>\$ 881,019</b>

\*Major Program

Note a: Refer to Note 1 to the schedule of expenditure of federal awards for a description of significant accounting policies used in preparing this schedule.

Note b: There was no federal awards expended in the form of noncash assistance, insurance in effect or loans or loan guarantees during the year.

Note c: There was no federal awards provided to subrecipients during the year.



CITY OF LA MIRADA

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**Note 1: Summary of Significant Accounting Policies Applicable to the Schedule of Expenditures of Federal Awards (SEFA)**

**a. Scope of Presentation**

The accompanying schedule presents only the expenditures incurred by the City of La Mirada that are reimbursable under federal programs of federal financial assistance. For the purposes of this schedule, federal awards includes both federal financial assistance received directly from a federal agency, as well as federal funds received indirectly by the City from a non-federal agency or other organization. Only the portion of program expenditures reimbursable with such federal funds is reported in the accompanying schedule. Program expenditures in excess of the maximum federal reimbursement authorized or the portion of the program expenditures that were funded with state, local or other non-federal funds are excluded from the accompanying schedule.

**b. Basis of Accounting**

The expenditures included in the accompanying schedule were reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, expenditures are incurred when the City becomes obligated for payment as a result of the receipt of the related goods and services. Expenditures reported included any property or equipment acquisitions incurred under the federal program.

**Note 2: Community Development Block Grant Projects**

The following is a breakdown of CDBG projects passed-through from the County of Los Angeles CDC:

CDBG Project No.	Financial Assistance Received From CDC During Fiscal Year	Accrual at End of the Fiscal Year	Accrual at Beginning of Fiscal Year	Total Expenditures Reported in SEFA
D96288-05	\$ 11,100	\$ -	\$ 11,100	\$ -
600323-05	6,513	-	6,513	-
600507-05	4,242	-	4,242	-
600671-05	5,921	-	5,921	-
600783-05	70,583	-	70,583	-
D96292-06	30,250	(366) *	-	29,884
D96288-06	116,298	100,709	-	217,007
600323-06	28,649	(1,360) *	-	27,289
600507-06	36,713	54 *	-	36,767
600671-06	41,080	9,233	-	50,313
600783-05	290,294	(10,258) *	-	280,036
600806-05	94,289	108,211	-	202,500
<b>Total All Projects</b>	<b>\$ 735,932</b>	<b>\$ 206,223</b>	<b>\$ 98,359</b>	<b>\$ 843,796</b>

\*These accruals were the result of over requested monies, which will be returned to the County of Los Angeles Community Development Commission.

CITY OF LA MIRADA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

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SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

- Significant deficiencies identified?  yes  no
- Significant deficiencies identified that are considered to be material weaknesses?  yes  none reported

Noncompliance material to financial statements noted?

yes  no

Federal Awards

Internal control over major programs:

- Significant deficiencies identified?  yes  no
- Significant deficiencies identified that are considered to be material weaknesses?  yes  none reported

Type of auditors' report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?

yes  no

Identification of major programs:

CFDA Number(s)

Name of Federal Program or Cluster

14.218

Community Development Block Grant

Dollar threshold used to distinguish between type A and type B program

\$300,000

Auditee qualified as low-risk auditee?

yes  no

**CITY OF LA MIRADA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

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**SECTION II - FINANCIAL STATEMENT FINDINGS**

Finding Number 07-1

As the City incurred expenditures that will be reimbursed with grant monies, these expenditures should be identified and reconciled at fiscal year end to account for grant reimbursement by setting up a receivable. For single audit purpose, grant expenditures need to be reported when incurred and not when reimbursed. As a result, expenditure incurred in fiscal year 2005-2006 for the Imperial Highway resurfacing project should have been identified as reimbursable federal grant expenditure and a grant receivable should have been set up at the end of the fiscal year for the reimbursable portion of the expenditure. It is critical that all federal grant expenditures be indentified since any Federal expenditure in excess of \$500,000 triggers a single audit. Consequently, a single audit that should have been performed for fiscal year 2005-2006 will be done in concurrence with the single audit for fiscal year 2006-2007.

**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

No findings noted.

**CITY OF LA MIRADA**

**SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

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**SECTION II - FINANCIAL STATEMENT FINDINGS**

No findings noted.

**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

Finding Number 06-1

- Federal Program:  
CFDA number: 14.218  
Title: Community Development Block Grant  
Federal Agency: U.S. Department of Housing and Urban Development
- Criteria or specific requirement  

The reporting requirement of Circular A-133 requires that requests for reimbursement be based on actual and not estimated expenditures.
- Condition  

The payroll expenditures reported to the County for the Community Services Coordinator was based on estimated expenditures rather than actual number of hours worked on the program.
- Questioned costs  

None
- Effect  

Requests for reimbursement during the year, with respect to employee payroll expense, are based on estimated expenditures.
- Recommendation  

Requests for reimbursement should be prepared for actual hours the employee worked on the program.
- Status  

Management concurs and has taken steps in Fiscal Year 2007-08 to allocate expenditures based on actual hours worked rather than budgeted hours.